



Regular Council Meeting Agenda

October 21, 2024, 6:00 pm

Location: Essex Municipal Building, 33 Talbot Street South and by livestream at <https://www.youtube.com/user/EssexOntario>

Accessible formats or communication supports are available upon request. Please contact the Clerk’s Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

Pages

1. Call to Order

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. National Anthem

4. Closed Meeting Report

5. Declarations of Conflict of Interest

6. Adoption of Published Agenda

6.1 Regular Council Meeting Agenda for October 21, 2024

Moved by _____

Seconded by _____

That the published agenda for the October 21, 2024 Regular Council Meeting be adopted as presented / amended.

7. Adoption of Minutes

7.1 Regular Council Meeting Minutes for October 7, 2024

1

Moved by _____

Seconded by _____

That the minutes of the Regular Council Meeting held October 7, 2024 be adopted as circulated.

7.2 Special Council Meeting Minutes for August 12, 2024

19

RE: Development Charge Study

Moved by _____

Seconded by _____

That the minutes of the Special Council Meeting held August 12, 2024 be adopted as circulated.

7.3 Special Council Meeting Minutes for September 16, 2024

22

RE: Organizational Review Update

Moved by _____

Seconded by _____

That the minutes of the Special Council Meeting held September 16, 2024 be adopted as circulated.

8. Public Presentations

8.1 Joe Goncalves, Interim CEO and Vice President Investment Attraction and Strategic Initiatives 25

RE: Invest WindsorEssex

Moved by _____

Seconded by _____

That the presentation by Joe Goncalves, Interim CEO and Vice President Investment Attraction and Strategic Initiatives, Invest WindsorEssex be received.

9. Unfinished Business

10. Reports from Administration

10.1 Office of the CAO-2024-11 30

RE: 2025 Conference Listing

Recommended Action:

Moved by _____

Seconded by _____

That CAO Report-2024-11 entitled 2025 Conference Listing prepared by Doug Sweet, Chief Administrative Officer dated October 21, 2024, be received for information.

10.2 Planning-2024-27 35

RE: Heritage Designation for Various Properties within the Town of Essex

Recommended Action:

Moved by _____

Seconded by _____

That Planning Report-2024-27 entitled Heritage Designation for Various Properties within the Town of Essex prepared by Rita Jabbour, RPP, Manager, Planning Services dated October 21, 2024 be received; and

That the following By-Laws, being By-Laws to designate certain properties within the Town of Essex under Part IV of the Ontario Heritage Act as properties of cultural heritage value or interest, be read a first, second and third time and finally passed on October 21, 2024:

1. **By-Law Number 2375**, being a By-Law to designate the property municipally known as 94 Talbot Street South (Arthur Raines House)
2. **By-Law Number 2376**, being a By-Law to designate the property municipally known as 98 Talbot Street South (Essex United Church Manse)
3. **By-Law Number 2378**, being a By-Law to designate the property municipally known as 21 King Street East (Robert Heaton Building)

4. **By-Law Number 2379**, being a By-Law to designate the property municipally known as 22 King Street West (I. O. O. F. Building)
5. **By-Law Number 2380**, being a By-Law to designate the property municipally known as 314 Queen Street (Station Master's House)
6. **By-Law Number 2381**, being a By-Law to designate the property municipally known as 0 County Road 11 (Gilgal Cemetery)
7. **By-Law Number 2383**, being a By-Law to designate the property municipally known as 9567 County Road 11 (St. Clement Church)

10.3 Planning-2024-25 119

RE: Zoning By-Law Amendment (ZBA-06-24) 127 Talbot Street North, Essex Centre

Recommended Action:

That Planning Report 2024-25 entitled ZBA-06-24 (127 Talbot Street North, Essex Centre) prepared by Rita Jabbour, RPP, Manager, Planning Services dated October 21, 2024 be received;

That By-Law Number 2373, being a by-law to Amend By-Law Number 1037, the Comprehensive Zoning By-Law for the Town of Essex, to permit five (5) dwelling units on the ground floor of a combined use building and exemptions to the minimum number of required parking spaces and required amenity area for the lands municipally known as 127 Talbot Street North, be read a third time and finally passed on October 21, 2024.

10.3.1 By-Law 2373 225

10.4 Operations-2024-10 227

RE: Result of Request for Tender - Road Salt Hauling

Recommended Action:

That Operations Report 2024-10 entitled Result of Request for Tender- Road Salt Hauling prepared by Norm Nussio, Manager, Operations and Drainage dated October 21,2024 be received;

That Council award the Results of Request for Tender- Road Salt Hauling (RFT-ID-24-023) to Quinlan Incorporated, contract period from November 1, 2024 to April 30, 2024 with an option to extend 2 years; and

That Council permit the Treasurer (with Chief Administrative Officer approval) to fund any over expenditure in relation to the Salt Hauling contract from the Winter Control Reserve.

10.5 Operations-2024-11 232

RE: Results of Request for Tender - Winter Control Agreement for Truck, Salter, Plow and Wing Rental

Recommended Action:

That Operations Report 2024-11 entitled Results of Tender - Winter Control Agreement for Truck, Salter, Plow and Wing Rental prepared by Norm Nussio, Manager, Operations and Drainage dated October 21, 2024, be received;

That Council award the Results of Request for Tender - Winter Control Agreements for Truck, Salter, Plow Wing Rental (RFT-ID-24-024) to 1839431 Ontario Ltd (Colchester Farms); and

That Council permit the Treasurer (with Chief Administrative Officer approval) to fund any over expenditure in relation to the Salt Hauling contract, from the Winter Control Reserve.

10.6 Community Services-2024-43 237

RE: Special Event Notice - Harrow Legion Remembrance Day Ceremony (Harrow)

Recommended Action:

That Community Services Report 2024-43 entitled Special Event Notice – Harrow Legion Remembrance Day Ceremony (Harrow), prepared by Jake Morassut, Director, Community Services, dated October 21, 2024, be received; and

That Council approve closing McAffee Street from 37 McAffee Street to King Street and from 21 King Street East to Victoria Street between 10:30 AM and 1:00 PM for the Harrow Legion Branch 338 Remembrance Day Ceremony.

10.7 Community Services-2024-41 241

RE: Special Events Resource Team (SERT) - October 2024 Update

Recommended Action:

That Community Services Report 2024-41 entitled Special Event Resources Team (SERT) – October 2024 Update prepared by Jake Morassut, Director, Community Services, dated October 21, 2024, be received.

11. Reports from Youth Members

12. County Council Update

That the County of Essex, Regular Meeting minutes listed in Agenda Item 12, be received.

12.1 County of Essex, Regular Council Meeting Minutes - September 18, 2024 245

13. Correspondence

13.1 Correspondence to be received

That all of the correspondence listed in Agenda Item 13.1 be received and, where indicated, to further share such information with the community using suitable methods of communication.

13.1.1 Brandford West Gwillimbury 260

RE: Ontario Deposit Return Program

13.1.2 The Corporation of the Town of Cobourg 261

RE: Involuntary Care for Individuals with Severe Mental Health and Addiction Issues

13.1.3 The Town of Plympton-Wyoming 263

RE: Solve the Humanitarian Crisis

13.1.4 Windsor Essex Community Housing Corporation 267

RE: Request for a Security Service at Brien Avenue East Apartments

13.2 Correspondence to be considered for receipt and support

- 13.2.1 OPP Board Detachment Board 1 - 2025 At-Large Community Representative 268

That the correspondence from the Municipality of Lakeshore appointing Ed Hooker to the Essex County OPP Detachment Board 1 as the Municipality of Lakeshore's at-large community representative for the 2025 calendar year, subject to a satisfactory police clearance, be received or received and supported.

14. Committee Meeting Minutes

That the Committee Meeting minutes listed in Agenda Item 14, together with any recommendations to Council noted therein, be received, approved and adopted as circulated.

- 14.1 Committee of Adjustment - August 20, 2024 269

- 14.2 Santa's Village - September 10, 2024 274

15. Financial

- 15.1 Operating Variance Report as at July 31, 2024 280

That the Operating Variance Report as at July 31, 2024 be received for information.

16. New Business

17. Notices of Motion

- 17.1 The following Notices of Motion were presented at the October 7, 2024 Regular Council Meeting and are being brought forward this evening for Council's consideration:

- 17.1.1 Mayor Bondy

That Town of Essex Council direct Administration to complete a second Phase to the Official Plan Project prior to its adoption, which will include a Local Comprehensive Review (LCR), to inform the new Town of Essex Official Plan;

That Administration and Council use the information gained from the LCR to determine the opportunities and constraints associated with Town of Essex land use designations, particularly Primary and Secondary Settlement Areas, the appropriateness of the current settlement areas to accommodate the forthcoming growth, including the consideration of constraints that will inhibit the available settlement areas and whether or not settlement areas need to be reallocated to more appropriate locations to meet growth demands;

That Administration and Council take into consideration results from various infrastructure servicing studies and the cost for current residents, in particular, and also future residents to expand on infrastructure that currently does not exist;

That Council direct Administration to include funding in the 2025 Budget for Phase 2 of the Official Plan Project; and

That Administration take into consideration the County of Essex’s upcoming Specialty Crop Study on the quality of farmland identified as that will require the highest level of protection for these valuable agricultural lands.

17.1.1.1 Nettie Ridley and Mike Piche, Colchester Matters

289

RE: Second Phase of the Official Plan Project

That the delegation by Nettie Ridley regarding the Second Phase of the Official Plan Project be received.

17.1.2 Deputy Mayor Shepley

That Council direct Administration to review the feasibility and cost of adding a controlled pedestrian crossing over County Road 13 (Erie St South) at Wellington Street in Harrow.

18. Reports and Announcements from Council Members

19. By-Laws

19.1 By-Laws that require a third and final reading

19.1.1 By-Law 2388

294

RE: Being a by-law to confirm the proceedings of the October 7, 2024, Regular Meeting of Council of the Corporation of the Town of Essex

That By-Law 2388 being a by-law to confirm the proceedings of the October 7, 2024, Regular Meeting of Council of the Corporation of the Town of Essex be read a third time and finally passed on October 21, 2024.

19.2 By-Laws that require a first, second, third and final reading

19.3 By-Laws that require a first and second reading

19.3.1 By-Law 2390

296

RE: Being a by-law to confirm the proceedings of the October 21, 2024, Regular Meeting of Council of the Corporation of the Town of Essex

That By-Law 2390 being a by-law to confirm the proceedings of the October 21, 2024, Regular Meeting of Council of the Corporation of the Town of Essex be read a first and a second time and provisionally passed on October 21, 2024.

20. Adjournment

That the meeting be adjourned at [TIME].

21. Future Meetings

21.1 Monday, November 4, 2024, 6:00-9:00 PM, Regular Council Meeting

Location: 33 Talbot Street South, Essex, ON N8M 1A8

Livestream available at <https://www.youtube.com/EssexOntario>

21.2 Monday, November 18, 2024, 6:00-9:00 PM, Regular Council Meeting

Location: 33 Talbot Street South, Essex, ON N8M 1A8

Livestream available at <https://www.youtube.com/EssexOntario>