



Essex Municipal Heritage Committee Meeting Agenda

October 24, 2024, 5:00 pm

Harrow and Colchester South Community Centre, 243 McAfee Street

Accessible formats or communication supports are available upon request. Please contact the Clerk’s Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

Pages

1. Call to Order

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. Declarations of Conflict of Interest

4. Adoption of Published Agenda

4.1 Essex Municipal Heritage Committee Meeting Agenda for October 24, 2024

Moved by _____

Seconded by _____

That the published agenda for the October 24, 2024 Essex Municipal Heritage Committee Meeting be adopted as presented / amended.

5. Adoption of Minutes

5.1 Essex Municipal Heritage Committee Minutes for September 26, 2024

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Moved by _____

Seconded by _____

That the minutes of the Essex Municipal Heritage Committee meeting held September 26, 2024 be adopted as circulated.

6. New Business

6.1 Heritage Week 2025

7. Unfinished Business

7.1 Greater Marketing and Public Education about Heritage - Ongoing

7.1.1 Update on Tour Date Response - Snider House 179 County Road 50 West

7.2 Official Plan Update - Ongoing

7.3 Heritage Grant Program

7.3.1 Feedback Discussion - Revised Heritage Grant Application submitted to Committee for review

7.4 Heritage Designation and Interpretive Plaque Program - Ongoing

7.4.1 Snider House - 179 County Road 50 West Plaque Update

7.5 Listing and Designating Properties and Heritage Districts - Ongoing

7.5.1 Update on Heritage Inventory

7.5.1.1 Notice of Objection - 102 Talbot Street South Update

7.5.1.2 Notice of Objection - 400 County Road 13

7.5.1.3 Notice of Objection - Ferriss Cemetery

7.5.1.4 Huffman Cemetery, 0 Cloverdale Beach 687 County Road 50 East Update

7.5.2 Update by Councillor Hammond on the Additional Properties

7.5.3 Update on 136 County Road 50 West

7.6 Cemeteries

7.7 Studies and Master Plans - Ongoing

7.8 Heritage Walking Tour and Digital Component - Ongoing

7.9 Cultural Master Plan - Ongoing

7.10 Historically Significant Name Registry - Ongoing

7.11 Cultural Heritage, Indigenous History - Ongoing

7.12 Barn Quilts - Ongoing

7.12.1 Feedback Discussion - Barn Quilt Pamphlet

7.12.2 Feedback Discussion - Barn Quilt Construction Competition / Display

8. Adjournment

Moved by _____

Seconded by _____

That the meeting be adjourned at _____.

9. Future Meetings

Thursday, November 28, 2024 at 5:00 p.m. at Town Hall, Council Chambers, 33 Talbot Street South, Essex, ON.



The Corporation of the Town of Essex

Essex Municipal Heritage Committee Meeting Minutes

September 26, 2024, 5:00 pm

Harrow and Colchester South Community Centre, 243 McAfee Street

Present: Chair - Basden, Perry
Vice-Chair - Councillor - Matyi, Jason, Ward 3
Member - Baldwin, Jacqueline
Member - Connie Clarkson
Member - Kowtiuk, Laurie
Member - Matyi Linda
Member - Peters, Grant

Absent: Member - Kokovai, Richard
Councillor - Hammond, Rodney, Ward 4

Also Present: Rita Jabbour, Manager, Planning Services
Cheyenne Mailloux, Heritage and Planning Intern
Marsha Buchta, Recording Secretary

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

1. Call to Order

The Chair called the meeting to order at 4:59 p.m. Jason Matyi arrived at 5:15 p.m. Jacqueline Baldwin left the meeting at 5:45 p.m.

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. Declarations of Conflict of Interest

There were no declarations of conflict of interest noted at this time.

4. Adoption of Published Agenda

4.1 Essex Municipal Heritage Committee Meeting Agenda for September 26, 2024

EMHC24-09-59

Moved By Grant Peters

Seconded By Connie Clarkson

That the published agenda for the September 26, 2024 Essex Municipal Heritage Committee Meeting be adopted as presented.

Carried

5. Adoption of Minutes

5.1 Essex Municipal Heritage Committee Minutes for July 25, 2024

EMHC24-09-60

Moved By Linda Matyi

Seconded By Jacqueline Baldwin

That the minutes of the Essex Municipal Heritage Committee meeting held July 25, 2024 be adopted as circulated.

Carried

6. Unfinished Business

6.1 Greater Marketing and Public Education about Heritage - Ongoing

6.1.1 Tour Date Vote - Kathrine and William Dowling - Snider House, 179 County Road 50 West, Colchester

Ms. Jabbour provided an update confirming the Snider House has now been designated, after the Appeal Period of September 30, 2024 has passed the Heritage Designation List will be updated on the website. The Committee indicated they are very interested in touring the house. After confirming availability with the Owners, a doodle poll will be sent out to Committee members to determine best options.

6.2 Official Plan Update - Ongoing

6.2.1 Update on Official Plan - Feedback Forms Last Day to Submit September 30, 2024

Ms. Rita Jabbour provided an update on the Draft Official Plan open houses and reminded members, the importance of providing feedback by September 30. All feedback is being compiled, reviewed by staff and will be forwarded to the Consultants working on the project.

6.2.2 Cultural Character Areas

Ms. Jabbour presented the Essex Centre and Colchester Schedules of the Draft Official Plan delineating areas of cultural heritage value with a blue dashed line. The Committee can use this data to concentrate designation efforts in these areas and potentially create Heritage Conservation Districts in the future. Data may also be used to promote future community arts, culture and tourism opportunities.

6.3 Heritage Grant Program

6.3.1 Update on the Revised Heritage Grant Application

Members were circulated a draft copy of the Heritage Tax Rebate Implementation Strategy and summary of the program shortly before the meeting. Ms. Cheyenne Mailloux provided a high-level overview. The

program would work in conjunction with repairs and restoration of Heritage designated properties. Administration is looking to the Committee to review the data circulated and provide feedback for the next meeting.

6.4 Heritage Designation and Interpretive Plaque Program - Ongoing

6.4.1 Update on Future Plaques

Chair Basden noted the positive attention received with the Plaque unveiling at the Carnegie Library and inquired about costs and the potential of future plaques. Ms. Jabbour advised that costs have nearly tripled since 2016. Heritage plaques are part of the budgetary process. The Town has committed to complete another plaque for the recently designated Snider House with the 2024 budgetary funds. The goal is to have plaques for all Heritage sites, but administration will look to the Committee for guidance on which properties to prioritize.

6.5 Listing and Designating Properties and Heritage Districts - Ongoing

6.5.1 Update on the Heritage Inventory

Ms. Jabbour advised the first batch of Heritage properties have now been Designated, pending a final Appeal date of September 30. If no Appeals are received, they will be Designated, and the information updated on the website.

6.5.1.1 102 Talbot Street South

Property owners at 102 Talbot Street South served a Notice of Objection, stating heritage designation focuses primarily on settler history while neglecting the indigenous narratives tied to the land; they question if the property meets criteria; and that designation may conflict with future planning goals. Ms. Jabbour informed the Committee, that they need to consider the Notice of Objection, and determine if it has brought any new information that would change the opinion of the cultural heritage value of the property.

EMHC24-09-61

Moved By Laurie Kowtiuk

Seconded By Linda Matyi

That upon consideration of the Notice of Objection, the decision to recommend Designation of 102 Talbot Street South by the Essex Municipal Heritage Committee stands.

Carried

6.5.1.2 2547 County Road 20

This is one of two remaining properties on the Heritage register. Administration has done an exhaustive search and only one criterion for designation could be found; therefore, they are recommending removal of the property from the Heritage listed properties.

EMHC24-09-62

Moved By Councillor Matyi
Seconded By Connie Clarkson

That the Essex Municipal Heritage Committee recommend to council that 2527 County Road 20 be removed from the Heritage Register.

Carried

6.5.1.3 Huffman Cemetery, 0 Coverdale Beach on 687 County Road 50 East

Ms. Cheyenne Mailloux gave an update on the history of the cemetery. Administration is looking to the Committee to see if they have any further information to provide. The members agreed to review records and provide an update via email.

6.5.2 Update on 176 County Road 50 West

No information could be found on the history of this property.

6.5.3 Update by Councillor Hammond on the Additional Properties

Deferred as Councillor Hammond absent.

6.5.4 136 County Road 50 West

Administration will investigate this property further.

6.5.5 Alteration of St. Clements Church - 9567 County Road 11

Ms. Cheyenne Mailloux provided an overview of the changes that the St. Clements Church desire to make to the building. Changes are being made for accessibility.

EMHC24-09-63

Moved By Laurie Kowtiuk
Seconded By Connie Clarkson

That the building alterations requested by St.Clements Church be approved to allow greater accessibility.

Carried

6.6 Cemeteries - Ongoing

6.7 Studies and Master Plans - Ongoing

6.8 Heritage Walking Tour and Digital Component - Ongoing

6.9 Cultural Master Plan - Ongoing

6.10 Historically Significant Name Registry - Ongoing

Laurie Kowtiuk recommended L.K. Beaman be added to the list.

6.11 Cultural Heritage, Indigenous History - Ongoing

6.12 Barn Quilts - Ongoing

6.12.1 Barn Quilt Pamphlet Feedback

A barn quilt pamphlet has been created and is being circulated for feedback from the Committee.

6.12.2 Barn Quilt Construction Competition / Display

As a result of the interest in barn quilt construction, Administration has been working on program that would allow residents to receive a grant of up to \$150.00 for any interested in putting up a barn quilt. An application would need to be completed. The pamphlet would provide the details of construction, applicants would purchase the required materials and submit receipts and upon approval receive the grant. Alternatively, it could be run as a competition and then the Committee would choose a winner for \$150.00. The details will have to be defined. Administration circulated an application prior to the meeting. The Committee should review the documents and provide feedback.

7. Adjournment

EMHC24-09-64

Moved By Grant Peters

Seconded By Connie Clarkson

That the meeting be adjourned at 6:27 p.m.

Carried

8. Future Meetings

Thursday, October 24, 2024, at 5 p.m. at the Harrow Arena - 243 McAfee Street, Harrow

Chair

Recording Secretary