



## Regular Council Meeting Agenda

October 19, 2020, 6:00 pm

Essex Civic Centre

360 Fairview Avenue West

Essex, Ontario

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at [clerks@essex.ca](mailto:clerks@essex.ca) or 519-776-7336 extension 1100 or 1101.

This meeting will be hosted and chaired from the Essex County Civic Centre Council Chambers, 360 Fairview Avenue West, Essex. Due to the ongoing COVID-19 pandemic and the Essex County Civic Centre building not being open to the public at this time, this meeting can only be viewed by the public electronically via livestream on YouTube.

Pages

1. **Call to Order**

2. **Closed Meeting Report**

3. **Declarations of Conflict of Interest**

4. **Adoption of Published Agenda**

4.1. **Regular Council Meeting Agenda for October 19, 2020**

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** the published agenda for the October 19, 2020 Regular Council Meeting be adopted as presented / amended.

5. **Adoption of Minutes**

5.1. **Regular Council Meeting Minutes for October 5, 2020**

1

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** the minutes of the Regular Council Meeting held October 5, 2020, be adopted as circulated.

5.2. **Special Council Meeting Minutes for September 8, 2020**

11

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** the minutes of the Special Council Meeting held September 8, 2020, held for the purpose of a Statutory Public Meeting to present and obtain public feedback on a proposed Zoning By-Law Amendment, be adopted as circulated.

6. **Public Presentations**

6.1. **Essex Region Conservation Authority**

16

Claire Sanders, Climate Change Specialist

RE: Overview of the Essex County Regional Energy Plan (ECREP)

- Power Point Presentation  
RE: Essex County Regional Energy Plan

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** the presentation by Claire Sanders, Climate Change Specialist from the Essex Region Conservation Authority, providing an overview of the Essex County Regional Energy Plan, be received.

**7. Unfinished Business**

**8. Reports from Administration**

**8.1. Economic Development Report 2020-18** **45**

RE: Building Development Overview September 2020

- Development Overview
- Building Report

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** Economic Development Report 2020-18, entitled "Building and Development Overview September 2020", prepared by Nelson Silveira, Economic Development Officer, dated October 19, 2020, be received.

**8.2. Drainage Report 2020-11** **53**

RE: Appointment of an Engineer under Section 78 of the Drainage Act to replace a bridge on the 10-11 Sideroad Drain

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** Drainage Report 2020-11, entitled "Appointment of an Engineer under Section 78 of the Drainage Act to replace a bridge on the 10-11 Sideroad Drain", prepared by Lindsay Dean, Drainage Superintendent, dated October 19, 2020 be received; and

**That** Council appoints Rood Engineering Incorporated under Section 78 of the Drainage Act for a replacement bridge on the 10-11 Sideroad Drain.

**8.3. Drainage Report 2020-12** **57**

RE: Abandonment of the top end of the Hamelin Drain

- By-Law 1958  
Being a by-law to provide for the Hamelin Drain (Abandonment of the north 15 metres)

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** Drainage Report 2020-12, entitled "Abandonment of the top end of the Hamelin Drain", prepared by Lindsay Dean, Drainage Superintendent, dated October 19, 2020 be received; and

**That** Council approves the abandonment of the most northerly 15 metres of the Hamelin Drain under Section 84 of the Drainage Act; and

**That** By-Law 1958, being a by-law to provide for the Hamelin Drain (Abandonment of the north 15 metres), be read a first, a second and a third time and finally passed on October 19, 2020.

8.4.

**Drainage Report 2020-13**

63

RE: Results of Request for Tender - 5th Concession Road Bank Repairs on the Richmond Drain

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** Drainage Report 2020-13, entitled "Results of Request for Tender - 5th Concession Road Bank Repairs on the Richmond Drain", prepared by Lindsay Dean, Drainage Superintendent, dated October 19, 2020, be received; and

**That** Council awards the Request for Tender - 5th Concession Road Bank Repairs on the Richmond Drain (RFT-ID-20-017) to Sterling Ridge Infrastructure Inc. in the amount of \$249,902.21 including non-refundable HST.

8.5.

**Communications Report 2020-02**

69

RE: Update on EssexWorks System

- EssexWorks Summary March to September 2020

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** Communications Report 2020-02, titled "Update on EssexWorks System", prepared by Alex Denonville, Manager, Communications, dated October 19, 2020, be received.

9.

**Reports from Youth Members**

10.

**County Council Update**

11.

**Correspondence**

11.1.

**Correspondence to be received**

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** correspondence listed in Agenda Item 11.1 be received and, where indicated, to further share such information with the community using suitable methods of communication.

11.1.1.

Jacki Durocher

76

Email dated October 7, 2020

RE: COVID Pandemic

11.1.2.

AMCTO October 2020 Blog Post

80

RE: COVID-19 Updates: Pre-Screening and Province's Plan for the Second Wave

11.1.3.

AMCTO October 13, 2020

82

RE: AMCTO Advocacy Update

Bill 204, Helping Tenants and Small Businesses Act, 2020

receives royal assent

**11.2. Correspondence to be considered for receipt and support**

**11.2.1. Lake of Bays 85**

RE: Reform to the Municipal Insurance Policy

Correspondence dated October 9, 2020 to Premier Doug Ford requesting a reform to the Municipal Insurance Policy

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** the copy of correspondence from Lake of Bays to Premier Doug Ford, dated October 9, 2020 expressing their concerns and requesting a reform to the Municipal Insurance Policy, be (received/received and supported); and

If Council chooses to support the Lake of Bay's resolution, a letter of support be sent to the Honourable Doug Ford, Premier of Ontario, MP Chris Lewis, MPP Taras Natyshak, and to the Township of Lake of Bays.

**11.2.2. Township of Asphodel-Norwood 87**

RE: Cannabis Production

Correspondence dated October 7, 2020 to the Ministers, Members of Parliament and Members of Provincial Parliament requesting that legislation be enacted to support local governments with land use management and enforcements issues relating to cannabis production.

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** the copy of correspondence, dated October 7, 2020 from the Town of Asphodel-Norwood to the Ministers of Members of Parliament and Members of Provincial Parliament, requesting that they they enact legislation to support local governments with land use management and enforcements issues, be (received/received and supported); and

If Council chooses to support their resolution a letter of support be sent to the Minister of Agriculture, Food and Rural Affairs, the Minister of Agriculture and Agri-Food, Taras Natyshak, MPP Essex, Chris Lewis, MP Essex and the Township of Asphodel-Norwood.

**12. Committee Meeting Minutes**

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** the minutes listed in Agenda 12, together with any recommendations to Council noted therein, be received, approved and adopted as circulated.

**12.1. Essex Accessibility Advisory Committee - September 25, 2020 89**

- Recommendation to Council (EAAC20-09-0010) That Council support a letter being sent to ERCA regarding the accessibility issues as it pertains to the John R. Park Homestead and the new visitor's centre with a request that either paved or packed

stone walkways be laid throughout the Homestead grounds to better accommodate those with accessible needs and requirements as well as the designated handicap parking spot.

- Recommendation to Council (EAAC20-09-011) That Council support a letter being sent to the County of Essex asking for paved sidewalk access on County Road 8 from Talbot Street to Highway 3 to better facilitate accessing the local restaurants and businesses by those walking, in particular, those with an accessible challenge or difficulties.

**12.2. Essex Police Services Board (EPSB)**

95

- May 7, 2020
- September 3, 2020

**13. Financial**

**13.1. 2020 Capital Variance (as at August 31, 2020)**

105

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** the 2020 Capital Variance Report (as at August 31, 2020), as prepared by Corporate Services Department, be received.

**14. New Business**

**15. Notices of Motion**

**15.1. The following Notice of Motion was presented at the October 5, 2020 Regular Council Meeting and is being brought forward this evening for Council's consideration:**

**15.1.1. Councillor Bondy**

RE: Diversity Training Program for Council

Moved by Councillor Bondy

Seconded by \_\_\_\_\_

That Administration be directed to come back with a diversity training program for Council which includes AODA customer services standard training to ensure Council is up to date with requirements under accessibility legislation and the human rights code.

**16. Reports and Announcements from Council Members**

**17. By-Laws**

**17.1. By-Laws that require a third and final reading**

**17.1.1. By-Law 1956**

115

Being a by-law to acquire and assume lands for the purpose of dedication as a public highway

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** By-Law 1956 being a by-law to acquire and assume lands for the purpose of dedication as a public highway, be read a

third time and finally passed on October 19, 2020.

17.1.2. By-Law 1957 117

Being a by-law to confirm the proceedings of the October 5, 2020, Regular Meeting of the Council of The Corporation of the Town of Essex

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** By-Law 1957 being a by-law to confirm the proceedings of the October 5, 2020 Regular Meeting of the Council of The Corporation of the Town of Essex, be read a third time and finally adopted on October 19, 2020.

17.2. By-Laws that require a first, second, third and final reading

17.2.1. By-Law 1959 119

Being a by-law to amend By-Law 224, the by-law to regulate parking  
(Houghton Street north easterly limit)

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** By-Law 1959 being a by-law to amend By-Law 224, the by-law to regulate parking, be read a first, a second and a third time and finally passed on October 19, 2020.

17.3. By-Laws that require a first and second reading

17.3.1. By-Law 1960 121

Being a by-law to confirm the proceedings of the October 19, 2020, Regular Meeting of the Council of The Corporation of the Town of Essex

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** By-Law 1960 being a by-law to confirm the proceedings of the October 19, 2020, Regular Meeting of the Council of The Corporation of the Town of Essex, be read a first and a second time and provisionally adopted on October 19, 2020.

18. Adjournment

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** the meeting be adjourned at [TIME].

19. Future Meetings

19.1. Wednesday, October 21, 2020 - 4:30 - 6:30 PM Consideration of Report Meeting

RE: North Rear Road South Side Drain - New Bridge

Location: Zoom

19.2. Monday, November 2, 2020 - 5:00 - 6:00 PM Regular Council Meeting

Location: Hybrid Council Meeting

**19.3. Monday, November 16, 2020 - 5:00 - 6:00 PM Regular Council Meeting**

Location: Hybrid Council Meeting