



Regular Council Meeting Agenda

December 16, 2019, 6:00 pm

Essex Civic Centre

360 Fairview Avenue West

Essex, Ontario

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

1. Call to Order

2. Closed Meeting Report

3. Declarations of Conflict of Interest

4. Adoption of Published Agenda

4.1 Regular Council Meeting Agenda for December 16, 2019

Moved by _____

Seconded by _____

That the published agenda for the December 16, 2019 Regular Council Meeting be adopted as presented / amended.

5. Adoption of Minutes

5.1 Regular Council Meeting Minutes for December 2, 2019

Moved by _____

Seconded by _____

That the minutes of the Regular Council Meeting held December 2, 2019, be adopted as circulated.

6. Public Presentations

6.1 Essex Region Conservation Authority

Kevin Money, Director of Conservation Services and Kris Ives, Curator
RE: John R. Park Homestead Centre

Moved by _____

Seconded by _____

That the PowerPoint presentation regarding the proposed John R. Park Homestead Heritage Centre given by Kevin Money, Director of Conservation Services and Kris Ives, Curator of the Essex Region Conservation Authority, together with the letter of request, letters of support and request for financial support to assist with the construction of the Heritage Centre be (received/received and supported).

7. Unfinished Business

8. Reports from Administration

8.1 Legal and Legislative Services-2019-31

RE: Court of Revision for Shepley Drain: Bridge Replacements for Elwood Defour and Garry and Bonnie Quick (Part of Lots 6 and 7, Gore Concession) Geographic Township of Colchester South, Town of Essex, County of Essex

Moved by _____

Seconded by _____

That Legal and Legislative Services Report 2019-31, entitled "Court of Revision for Shepley Drain: Bridge Replacements for Elwood Defour and Garry and Bonnie Quick", dated December 16, 2019, prepared by Robert W. Auger, Town Solicitor/Clerk be received; and

That the following three (3) members of the Drainage Board: Dan Boudreau, Percy Dufour and Luke Martin be appointed to sit as members of the Court of Revision to be convened for the Shepley Drain: Replacement Bridges for Elwood Defour and Garry and Bonnie Quick, Geographic Township of Colchester South, Project REI2018D024, be scheduled for 5:00pm on January 15, 2019 in the Town of Essex, Council Chambers, 33 Talbot Street South, Essex; and

That By-law 1871 being a by-law to provide for the Shepley Drain: Replacement Bridges for Elwood Defour and Garry and Bonnie Quick, be read a first and second time and be provisionally adopted on December 16, 2019.

8.2 Chief Administrative Officer Verbal Report

RE: 2020 Town of Essex Proposed Budget

Moved by _____

Seconded by _____

That Chief Administrative Officer Chris Nepszy's Verbal Report on the 2020 Town of Essex Proposed Budget be received.

8.3 Drainage Report 2019-06

RE: Appointment of an engineer to prepare a report under Section 78 of the Drainage Act to replace an existing access culvert over the South Townline Drain to serve the agricultural lands of Richard Dubniac

Moved by _____

Seconded by _____

That Drainage Report 2019-06 entitled "Appointment of an Engineer to Prepare a Report to Replace an Existing Access Culvert(Richard Dubniac)", dated December 16, 2019, prepared by Norm Nussio, Manager, Operations and Drainage be received; and

That Council appoint engineering firm Rood Engineering Incorporated to develop a report replacing an existing culvert over the South Townline Drain to serve the agricultural lands of Richard Dubniac.

8.4 Planning Report 2019-58

RE: 2019 Community Improvement Plan (CIP) Annual Update

Moved by _____

Seconded by _____

That Planning Report 2019-58, entitled "2019 Community Improvement Plan (CIP) Annual Update", dated December 16, 2019, prepared by Rita Jabbour, Manager,

Planning Services be received; and

That the Economic Development Officer, or the Manager of Planning Services in his or her absence, be delegated authority for the administration of the Harrow, Essex Centre and Colchester and County Road 50 CIP, and the execution of agreements on applications submitted under the individual Programs; and

That Council direct Administration to prepare a by-law to amend the Community Improvement Project Area and Implementation Strategy for the Essex Centre CIP; and

That Council direct Administration to prepare a by-law for the Implementation Strategy of the Harrow CIP and Colchester and County Road 50 CIP.

8.5 Planning Report 2019-60

RE: M. Skipper Request for By-law Repeal

Moved by _____

Seconded by _____

That Planning Report 2019-60, entitled "M. Skipper Request for By-Law Repeal", dated December 16, 2019, prepared by Jeff Watson, Planner be received; and

That Council support Administration's report that By-laws 430 and 1449 are now redundant site plan control by-laws for the properties located at 186-190 Talbot Street South; and

That By-law 1873 being a by-law to repeal By-laws 430 and 1449 be read a first, second and third time and finally passed on December 16, 2019.

8.6 Finance and Business Services Report 2019-07

RE: Revised Schedules to By-Laws 1186, 1331 and 1850

Moved by _____

Seconded by _____

That Corporate Services Report 2019-07 entitled "Revised Schedules to By-Laws 1186, 1331 and 1850", dated December 16, 2019, prepared by Jeffrey R. Morrison, Director, Corporate Services be received; and

That the following three schedules be revised effective January 1, 2020:

1. Schedule "C" to By-Law Number 1186, being a by-law respecting the maintenance, management, regulation and control of any cemetery owned by The Corporation of the Town of Essex,
2. Schedule "A" to By-Law Number 1331, being a by-law to establish a schedule of miscellaneous fees and charges, and
3. Schedule "B-1" and "B-2" to By-Law Number 1850, being a by-law for the imposition of Development Charges.

8.7 Planning Report 2019-61

RE: Site Plan Control Approval 1627015 Ontario Limited, W. Mills, Agent
337 Maidstone Avenue East

Moved by _____

Seconded by _____

That Planning Report 2019-61 entitled "1627015 Ontario Limited Site Plan Control Approval", dated December 16, 2019, prepared by Jeff Watson, Planner be received; and

That By-law 1874, regarding site plan approval for 1627015 Ontario Limited for the development of a bus repair facility at 337 Maidstone Avenue East, be read a first, second and third time and finally passed on December 16, 2019.

8.8 Director of Development Services Verbal Report

RE: Year-end Municipal-wide Development Update

Moved by _____

Seconded by _____

That the Year-end Municipal-wide Development Update dated December 16, 2019, prepared and presented by Lori Chadwick, Director, Development Services be received.

9. Reports from Youth Members

10. County Council Update

11. Correspondence

11.1 Correspondence to be received

Moved by _____

Seconded by _____

That correspondence listed in Agenda Item 11.1 be received and, where indicated, to further share such information with the community using suitable methods of communication.

11.1.1 Ontario's Special Advisor On Flooding to the Government

RE: Independent Review 2019 Flood Events in Ontario

11.1.2 Municipality of Hasting Highlands

RE: Joint and Several Liability Consultation - Town of Springwater Support

11.1.3 Ontario Good Roads Association

RE: Childcare Services at the Ontario Good Roads Association Conference

11.2 Correspondence to be considered for receipt and support

11.2.1 St. Paul's Anglican Church Handicap Parking Space

Moved by _____

Seconded by _____

That correspondence from St. Paul's Anglican Church dated November 29, 2019 requesting a designated accessible parking space be installed at the entrance of the church on St. Paul Street be received and forwarded to Administration for review/report; and

That if the request for an accessible parking space be supported , that By-law 223 being a By-law to provide for Accessible Parking be amended accordingly to reflect the addition.

11.2.2 Town of Amherstburg

Re: Municipal Modernization Program
Shared Services

Moved by _____

Seconded by _____

That correspondence from the Town of Amherstburg, dated November 29, 2019 advising that a resolution was passed directing Administration to engage the professional services of a third party consultant, in accordance with the program eligibility requirements, to undertake a municipal service delivery review to address opportunities to achieve cost savings and efficiencies for the Town of Amherstburg and opportunities for shared services with regional municipalities; and that the Mayor send correspondence to the regional Mayors seeking participation in the shared services review in a future Municipal Modernization Program be (received/received and supported); and

If Council chooses to support the Town of Amherstburg request, a letter of support be sent to Mayor DiCarlo advising of the Town of Essex's desire to participate in such an initiative.

12. Committee Meeting Minutes

Moved by _____

Seconded by _____

That the minutes listed in Item 12, together with any recommendations noted therein, be received, approved and adopted as circulated.

12.1 Court of Revision: South Malden Road Bridge for Kendrick

October 7, 2019

12.2 Court of Revision: Batten Drain and Philip Ferris Drain

November 18, 2019

12.3 Drainage Board: Shepley Drain: Replacement Bridges for Defour and Quick

November 12, 2019

12.4 Essex Municipal Heritage Committee

November 13, 2019

13. Financial

14. New Business

15. Notices of Motion

16. Reports and Announcements from Council Members

17. By-Laws

17.1 By-Laws that require a third and final reading

17.1.1 By-Law 1872

Being a by-law to confirm the proceedings of the December 2, 2019, Regular Meeting of Council of The Corporation of the Town of Essex

Moved by _____

Seconded by _____

That By-Law 1872, being a by-law to confirm the proceedings of the December 2, 2019, Regular Meeting of Council of The Corporation of the Town of Essex, be read a third time and finally passed on December 16, 2019.

17.1.2 By-Law 1859

Being a by-law to provide for the Thompson Drain: New Bridge for Cindy Brockman, Part of Lot 32, N.M.R. Concession, Geographic Twp. of Colchester North, Project REI2019D005, Town of Essex, County of Essex

Moved by _____

Seconded by _____

That By-Law 1859 being a by-law to provide for Thompson Drain: New Bridge for Cindy Brockman, Part of Lot 32, N.M.R. Concession, Geographic Township of Colchester North, Project REI2019D005, Town of Essex, County of Essex be read a third time and finally passed on December 16, 2019

17.1.3 By-Law 1860

Being a by-law to provide for Batten Drain: Replacement Bridge for Abram Harms Holdings, Inc. Part of Lot 27, N.M.R. Concession, Geographic Township of Colchester North, Project REI2019D024, Town of Essex, County of Essex

Moved by _____

Seconded by _____

That By-Law 1860 being a by-law to provide for the Batten Drain: Replacement Bridge for Abram Harms Holdings, Inc., Part of Lot 27, N.M.R. Concession, Geographic Township of Colchester North, Project REI2019D024, Town of Essex, County of Essex be read a third time and finally passed on December 16, 2019.

17.1.4 By-Law 1861

Being a by-law to provide for the Philip Ferris Drain: Drain Diversion for Atlas Tube Inc., Geographic Township of Colchester South, Project REI2019D007, Town of Essex, County of Essex

Moved by _____

Seconded by _____

That By-Law 1861 being a by-law to provide for Philip Ferris Drain: Drain Diversion for Atlas Tube Inc., Geographic Township of Colchester South, Project REI2019D007, Town of Essex, County of Essex be read a third time and finally passed on December 16, 2019.

17.2 By-Laws that require a first, second, third and final reading

17.3 By-Laws that require a first and second reading

17.3.1 By-Law 1875

Being a by-law to confirm the proceedings of the December 16, 2019 Regular Meeting of Council of the Corporation of the Town of Essex.

Moved by _____

Seconded by _____

That By-law 1875 being a by-law to confirm the proceedings of the December 16, 2019 Regular Meeting of The Corporation of the Town of Essex be read a first and second time and provisionally adopted December 16, 2019.

18. Adjournment

Moved by _____

Seconded by _____

That the meeting be adjourned at [TIME].

19. Future Meetings

19.1 Monday, January 13, 2020 - 5:30 PM - 8:30 PM Budget Deliberations

Location: Essex Municipal Office, Large Meeting Room, 33 Talbot Street South, Essex

19.2 Monday, January 20, 2020 - 6:00 PM - 9:00 PM Regular Council Meeting

Location: County of Essex Council Chambers, 360 Fairview Avenue West, Essex